

SPECIAL JOINT COUNCIL/
PLANNING COMMISSION WORKSHOP

A G E N D A

TOWN OF CHINCOTEAGUE

March 19, 2009, 5:30 P.M. - Council Chambers - Town Hall

CALL TO ORDER BY MAYOR TARR

AGENDA ADDITIONS/DELETIONS AND ADOPTION:

1. Possible Adoption of February 12, 2009 Special Joint Council/ Planning Commission Workshop Meeting Minutes.
2. Discussion of the March 2008 Draft of the Comprehensive Plan Update for the Town of Chincoteague.

ADJOURN:

MINUTES OF THE February 12, 2009
JOINT CHINCOTEAGUE TOWN COUNCIL & PLANNING COMMISSION WORKSHOP

Council Members Present:

John H. Tarr, Mayor
James Frese, Councilman
John N. Jester, Vice-Mayor
Terry Howard, Councilman
Ellen W. Richardson, Councilwoman
John H. Howard, Councilman

Planning Commission Members Present:

Bob Behr, Commissioner
Tripp Muth, Commissioner
Ray Rosenberger, Commissioner

Planning Commission Members Not Present:

Mollie Cherrix, Commissioner
Steve Katsetos, Commissioner
Gene W. Taylor, Commissioner

Council Not Present:

Nancy B. Conklin, Councilwoman

Staff Present:

Robert Ritter, Town Manager
Jared Anderson, Town Planner

Call to Order

Mayor Tarr called the meeting to order at 5:09 pm.

Invocation

Councilman J. Howard offered the invocation.

Pledge of Allegiance

Mayor Tarr led the Pledge of Allegiance.

Agenda Additions/Deletions and Adoption

Councilman T. Howard motioned, seconded by Councilman Frese, “to adopt the agenda as presented.” The motion was unanimously approved.

1. Discussion of the March 2008 Draft Comprehensive Plan Update for the Town of Chincoteague

The following notes were taken by Mr. Anderson on the easel. Council and Planning Commission’s comments primarily addressed Chapter 3, starting on page 3-1, and going through page 3-8 “Historic Downtown Planning Area.” Most of the notes indicate an amendment, deletion, or addition to the DRAFT Comprehensive Plan.

- Mr. Anderson indicated that a land use area map while informative is not required to update the Comprehensive Plan. However, the Zoning Ordinance and Official Zoning Map must follow the guidelines set forth by the Comprehensive Plan.
- (3-1) change picture to Chincoteague location
- (3-3) This Single-Family Residential land area is very similar to our current R-1 District. Picture is not of Chincoteague, update.

- (3-4) The main difference between our current R-1 and R-2 are the setbacks, minimum lot sizes, and the ability to put duplexes on a given lot.
- Planning Commission needs to look closely at the differences/similarities between “home occupation,” and “limited home occupation.”
- 2nd Paragraph after the Goals- strike “from incompatible uses.”
- 2nd to the last bullet under implementation strategies- take out “and low intensity cottage industries.”
- Take out entire last bullet
- (3-5) Mixed Use Residential- Strike 3rd Paragraph
- 2nd bullet- strike “(e.g. Conditional Use)”
- 4th bullet- strike “establish voluntary and incentive based” add “Encourage.”
- 5th bullet -reword the entire bullet (Jared)
- (3-6) strike-first bullet
- “Town Center Commercial” should be replaced with “Historic Downtown.”
- Mr. Ron Mason-indicated that VDOT, in 1996, produced a document that outlined all eligible structures to the National Historic Registry. The project area was between Hallie Whealton Smith Drive and Bunting Road on Main Street. Mr. Mason and Ms. Nancy Payne would appreciate if Council and the Planning Commission would consider this study when addressing the Historic Downtown area.
- Mr. Behr spoke with an architectural historian; the historian indicated that Chincoteague is one of the most historically intact municipalities along the East Coast.
- (3-7) 1st Paragraph, 3rd Sentence add “Encourage” to beginning of sentence.
- 2nd Paragraph, 1st Sentence add with local merchants “and property owners...”
- 1st bullet- strike “limited”
- 4th bullet- strike “Main Street Merchants” add “Community and Business Organizations.”
- 5th bullet- strike “Town Center,” add “Historic Downtown”
- (3-8) 2nd bullet- strike “developing a visitor discovery center” add “local organizations”
- 3rd bullet need to add “Robert N. Reed”
- 5th bullet strike “gallery” add “fine arts center.” Take out “for sale of artwork.”

Recessed at 3-8 “Resort Residential Planning Area.”

There was a motion from Chairman Frese, seconded by Councilwoman Richardson **“to adjourn the meeting.”** The motion was unanimously approved. The meeting was adjourned at 7:03 PM.

Mayor

Town Manager